

Board of Trustees of Morley Library

November 18, 2020

A regular meeting of the Board of Trustees of Morley Library was conducted virtually via Zoom on November 18, 2020. Mr. Keener called the meeting to order at 4:30 PM with the following members present:

Ms. Coffee	Mr. Di Iorio	Mr. Keener	Ms. Lipps
Ms. Severa	Dir. Martinez	Ms. Norman	

The minutes of the October 21, 2020 regular Board Meeting were reviewed. Mr. Di Iorio moved that the minutes be approved as submitted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman reviewed the October Treasurer's Report. Ms. Coffee moved that the Report be accepted, Ms. Lipps seconded, and the motion carried unanimously.

Ms. Norman asked that the Board reallocate \$200 to #3500 Rents & Leases from #3600 Utilities in the General Fund's 2020 Appropriation. She also requested that \$250 be reallocated to #212-5510 CARES Grant – Furniture & Equipment from #212-3310 CARES Grant – Building Maintenance in the Special Project Fund's 2020 Appropriation. Ms. Lipps so moved, Mr. Di Iorio seconded, and the motion passed unanimously.

Ms. Severa suggested that the Library extend its thanks to the community for their ongoing support, remind them of the services currently being provided, and noting the behavioral expectations that have been implemented during this time. That communication will be posted on the Library's website and its social media.

Ms. Norman reported that reliable sources were estimating a 3% increase in 2021 salaries and suggested that the Board authorize a 3% increase for Library staff. She also asked that the Board authorize her and Ms. Martinez to award performance-based bonuses to several employees, the total of which will not exceed \$6K. Ms. Lipps so moved, Ms. Severa seconded, and the motion carried unanimously.

Director Martinez reviewed the monthly activities of the Facilities, IT, and public service departments.

Ms. Coffee moved passage of the following resolution:

Resolution 2020-12: Darla Dawson's Retirement

WHEREAS, Darla has served as a Morley Library employee since 2002 as a Circulation Services Assistant; and

WHEREAS, Darla has maintained a professional, positive, and service-oriented attitude in every capacity in which she served; and

WHEREAS, Darla has carried out her duties with exemplary dependability, dedication, and hard work; and

WHEREAS, Darla has contributed much to the success of the Library as a skilled, supportive, and respected employee;

NOW, THEREFORE BE IT RESOLVED, that on behalf of the Trustees, the Staff, and the Morley Library District, the Trustees hereby express gratitude and appreciation to Darla Dawson for 18 years of service to the Library and the Community; and be it further

RESOLVED, that Ms. Dawson will be paid 25% of her accumulated sick leave, not to exceed \$2 200.

Mr. Di Iorio seconded and the resolution carried unanimously.

Mr. Keener reminded Board members of the need to complete performance analyses for Ms. Martinez and Ms. Norman prior to the December meeting.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:20 P.M.

Kenneth Keener, President

Catherine Nasca, Secretary